



INDIAN VALLEY PUBLIC LIBRARY

Board of Trustees Meeting September 16, 2021

Alexander Grande, IVPL Board President, called the September 15, 2021 meeting of the Board of Trustees to order at 8 AM.

Present – Cassie Balzer, Alexander Grande, Darren Johnson, Wendy Leshinskie, Suzi Leonard, Margie Stern, JoAnne Strom, Beth Styer and Victor Verbeke. Penny Price arrived late. Guest Bud Leister, FOF.

Minutes of the June 17 and July 15 meetings were reviewed. Cassie Balzer noted that absent members from the July meeting were also erroneously noted as present. Beth Styer made the motion to approve as amended, Wendy Leshinskie seconded, the motion was approved

Reports:

- Treasurer's Report/ Financial Statements for July and August were reviewed. Summer months show minimal income, expenses remain basically the same. Beth Styer moved to approve, and Wendy Leshinskie seconded, the motion was approved.
- Director's Report
 - Circulation of materials, both physical and digital, continues to increase.
 - Teen and adult programs continue to be held virtually. Children's programs are held both virtually and in-person.
 - IVPL reached out to the community through newsletters, social media, and community events.
 - Staff continues to attend workshops and training.
 - IVPL was selected to participate in the Racial Equity Learning Community a multi-sector initiative for organizations in Bucks and Montgomery Counties.
 - Work on Annual appeal will be starting soon. We hope to have the Annual appeal out in October.
 - Monthly Statistics – Visits and remote usage continuing to increase.
 - Report to the Municipalities – focus on the receipt of Keystone grant, with the thanks for the assistance of Souderton Borough and Mike Coll Grant monies were used to replace the IVPL roof.
- Committee Reports
 - Facilities – Roof

- Mike Coll received the warrantee from the Banes Roofing, waiting for the final inspection by Carlisle to lock in complete warrantee on materials and installation.
- Ceiling over patron computer area has been repaired by Wayne Bader. Thanks to Library Volunteer Don Marshall for coming in before opening to repaint the ceiling.
- 2 bids for annual scupper clean out contract. Low bid from Banes at \$250 per quarterly visit.
- Foundation of Friends Bud Leister as of 9/8 the F of F had a cash balance about \$250,000. Book vending machine in operation in the children's room. The sign promoting IVPL is up at the baseball field. Wine tasting cancelled due to covid concerns. Committee will see if it is possible to hold the event in February.
- Personnel – We need to hire 1 assistant and 2 pages. Current starting salaries are not in line with other libraries in the area. Cassie moved that all pages be raised to \$10 per hour and part time assistants raised to \$12 per hour. Victor Verbeke seconded. The motion was approved. The Board further discussed that other assistants salaries not affected by the increase will be reviewed during new budget preparations.

Old Business

- 911 display receiving positive reviews
- Keystone Grant/celebration – plans being worked on.

New Business

- Alex asking everyone to review Foundation of Friends documents and submit comments in 2-3 weeks (prior to the next board meeting). Montgomery County Planning Commission is reviewing the IVPL role in the community.
- Penny questioned the need to initiate structure to the public comment portion of IVPL Board meetings.
- Suzi asked about the approval process for outside signs. All signs must be approved by the director before posting.

Victor Verbeke moved at adjourn at 9:00 and Beth Styer seconded. The motion was approved

Respectfully submitted.

Catherine S. Balzer, secretary

Next Meeting: October 21, 2021