



INDIAN VALLEY PUBLIC LIBRARY

Board of Trustees Meeting June 17, 2021

The June 17, 2021 meeting of the Board of Trustees was called to order by Alexander Grande at 8 AM.

Present – Cassie Balzer, Alexander Grande Darren Johnson, Wendy Leshinskie, Suzi Leonard, Penny Price, Margie Stern, Beth Styer and Victor Verbeke. Guest Bud Leister, FOF.

Absent: JoAnne Strom

Minutes of the May 20 meeting were reviewed. Moved to approve by Victor Verbeke, seconded by Penny Price. The minutes were approved

Reports:

- Treasurer's Report/ Financial Statements were reviewed. Telford's yearly contribution was received. Franconia's contribution was slightly below their quarterly amount. Financial position more positive Move to approve by Victor Verbeke, seconded by Wendi Leshinskie. The minutes were approved
- Director's Report
 - Circulation 5,134 people visited the library in May. The library was open for patrons 30 days in April. We closed on Memorial Day.
 - All programs, children's, teens and adults, continue to be held virtually.
 - Youth Services staff is busy planning for the Summer Quest program. This summer learning program will be hybrid with in-person, virtual, and Grab N Go elements.
 - Staff continues to attend workshops and training sessions.
 - A new Sonic Firewall router was installed.
 - Envisionware will be updated June 21. This is software that manages the public access computers. The update will allow for mobile printing from home or at IVPL. In process of purchasing a new coinbox and upgrading LPT:One and PCRes (Envisionware station.)
 - Digital use continues to grow.
 - Axis 360 and Overdrive - transfer from Axis 360 to Overdrive will start in June. Some holds may be lost. Total transfer from Axis 360 to Overdrive will occur in August.
- Monthly Statistics Circulation up particularly in digital downloads. Trying to spread word in community that the library is open.

- Report to the Municipalities Focus on library cards, their use and how they are handled.
- Committee Reports
 - Facilities
 - Current project: Margie (IVPL) and Mike Coll (Souderton Borough) are contacts on this project. Margie reported project will start Monday 6/21. Project will last approximately 2 weeks.
 - Monitoring leak areas and the water collection containers. Ceiling panels will be installed as soon as the roof is finished.
 - “Green Roof” installed in 2011 not part of the current project.
 - Monitoring some cracks in the inside pillars monthly. No movement since late March.
 - Discussion on whether thermostats should be either programmed or have someone manually adjust them in closed or off-peak hours. Currently, the children’s reading room is set to “HOLD” at 68.
 - Foundation of Friends
 - Book vending machine – was supposed to be shipped week of June 7. It has been delayed until July.
 - Group continues grow in numbers and contributions.
 - Capital fund looking for activity in January/February.
 - Dinner in White – plans are progressing. Sponsorships are being received.
 - Personnel - Marissa Smith (Circulation) submitted her resignation after 2 years of part-time employment at IVPL.

Old Business - Joint meeting with all municipalities – smaller group met June 15. Hoping Indian Valley Regional Planning Commission regional will conduct a study of the role of IVPL in the contributing municipalities.

New Business - None

Public Comment - None

The meeting adjourned at 9:15.

Respectfully submitted,

Catherine S. Balzer, Secretary

No meeting in August

Save the Date: DIW August 21